

**GOVERNMENT OF TELANGANA**  
**ABSTRACT**

PPUBLIC SERVICES - Ms. K. Suneetha, Joint Secretary to Government, Law Department - Surrender of Earned Leave for encashment during the Financial Year, 2021-2022 - Permission Accorded - Orders - Issued.

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**LAW (E.I) DEPARTMENT**

G.O.Rt.No. 467

Dated: 08-09-2021,  
Read the following:-

1. G.O.Ms.No.172, Finance, dated: 01.07.1974.
2. Cir. Memo No.15744-C/324/FR-I/2010,  
Finance (FRI) department, dated15.6.2010.
3. Cir. Memo No.14781-C/278/FR.I/2011,  
Finance (FR.I) Dept., dated: 22.06.2011.
4. G.O.Rt.No. 46, Law (E.I.) Dept., dated:10.03.2020.
5. From Ms K. Suneetha, Joint Secy. to Government,  
Law Department, Application,Dated: 01.09.2021.

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**ORDER:**

Ms K. Suneetha, Joint Secy. to Government, Law Department is hereby permitted to surrender fifteen (15) days of Earned Leave for encashment w.e.f02.09.2021 during the financial year 2021-2022, subject to condition that the officer should not go on Earned Leave from 02.09.2021 to 16.09.2021, during the period in which the officer has been permitted to surrender of Earned Leave.

2. The officer was earlier permitted to surrender Earned leave for encashment w.e.f 06.03.2020 in the Financial Year 2020-2021, vide G.O.4<sup>th</sup> read above. As on the date of application the officer is having (299) days of Earned Leave at her credit.After deducting the present surrender of earned leave, the balance of Earned Leave at her credit is (284) days, as shown in the Annexure enclosed to this order.

3. Necessary entries have been made in the Service Register of the Officer.

4. The Law (Claims) Department is requested to draw and credit the encashment amount ordered in para 1 above into the Bank account of Ms K. Suneetha, Joint Secy. to Government, Law Department.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

**A.SANTHOSH REDDY,**  
**Secretary to Government,**  
**LegalAffairs, Legislative Affairs & Justice**

To  
Ms K. Suneetha, Joint Secy. to Government, Law Department.  
**Copy to:** Dy.P.A.O. Telangana Secretariat Branch, Hyderabad.  
,, : Law (Claims) Department.  
,, : S/f & S/c.

**//FORWARDED::BY ORDER//**

**SECTION OFFICER.**

ANNEXURE

(To G.O. Rt. No.467, LAW (E.I) DEPARTMENT, DATED: 08.09.2021)

Name of the employee	Designation	Earned Leave at Credit as on 02.09.21	Surrender of E.L. permitted during the financial year 2021-2022w.e.f. 02.09.2021	Balance ofE.L. at credit after availing present surrender	Surrender of E.L. last time permitted w.e.f.
Ms. K. Suneetha	Joint Secy. to Government, Law Department.	299 days	15 days	284 days	10.03.2020 financial year(2020-2021)

**SECTION OFFICER.**